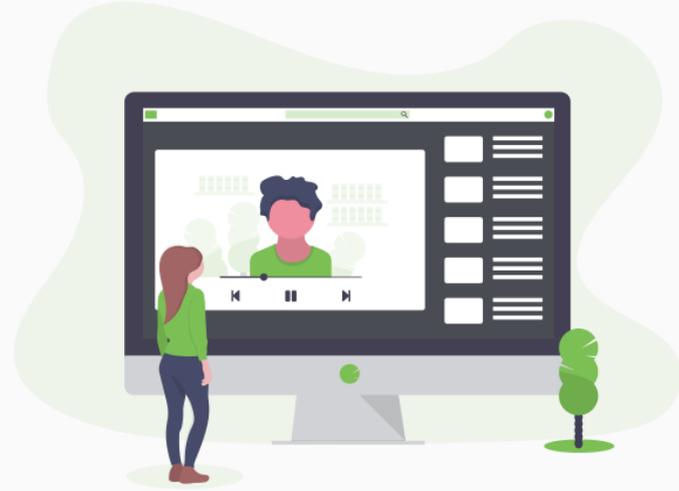


Data manager induction training: New to GO 4 Schools

A course for experienced Data managers who are new to managing GO 4 Schools. Using your existing knowledge of education based terminologies and processes, we will build on this to develop your skills in using GO 4 Schools proactively in your role to support the school and staff.



COURSE DETAILS

The course aims to equip you with the skills and understanding to effectively manage the set up of GO 4 Schools and importing key school data to ensure you are working with high quality validated data sets.

Key aspects covered:

- KS2 / exam grades uploading data
- Subjects and Qualifications (QAN codes and grading schemes)
- Grade types in GO 4 Schools (target and progress grades)
- Uploading target grades and mock exam results
- School internal grading schemes
- Introduction to markbooks (MBs are covered in details in another course)
- Introduction to locating Key Stats for KS3, KS4 and KS5
- Reports and snapshots to view timestamped data and statistics
- Introduction to using data explorers and sharing data sets
- Introduction to student attributes and managing key focus groups

A system health check is completed for all attending schools with advice on your set up. Time will be given for delegates to discuss and share ideas of how they are using GO 4 Schools.

DATES AND TIMES

We are running courses as online sessions using Microsoft Teams until January 2021.

In-house courses will be reviewed to comply to the most current guidance regarding COVID-19.

- | | |
|--|---|
| • 29 & 30 September, 1 October 2020 | 10.00—12.00 (3 x 2 hour online training sessions — Tuesday—Thursday) |
| • 11 February 2021 | 9.30 —16.30 (7 hours training based in Cambridge — Thursday) |
| • 10 March 2021 | 9.30 —16.30 (7 hours training based in Cambridge — Wednesday) |
- Refreshment breaks and lunch is provided for the sessions based in Cambridge

Delegates will need **School manager** access rights in your GO 4 Schools system

The course is also available to book exclusively for your school as a 1:1 session with your Data manager.

Do more with GO 4 Schools—Save time—Save money—Reduce logins

COSTS AND BOOKING DETAILS

£250 per delegate. All prices are subject to VAT.

Places are limited to a maximum of one delegates per school.

Please complete the booking form to secure your place.

Email: events@go4schools.com or Tel: **01223 967556**

EQUIPMENT

- For online training we use Microsoft Teams, we suggest delegates have access to a laptop with a camera and microphone to be fully engaged in the sessions.
- For in-house courses please bring your own laptop as there will be practical time to view and amend your own school set up. Proxy settings need to be checked in advance so that we can provide you with access to our guest wi-fi.

Full details will be sent to delegates at the point of booking.

GO 4 SCHOOLS TRAINING EVENTS

Our training events are developed with the ethos of 'Working together' — sharing knowledge and confidence in school data to ensure a 'best practice' approach and maximum value.

Current training offers include:

- Start and end of academic year set up for Data managers
- Induction for new Data managers or those new to managing GO 4 Schools.
- Set up and use of markbooks
- Analysing data for Data manager, senior leadership and data teams
- Effective use of Behaviour and attendance modules
- Post-16 data analysis

See our website for more details: www.go4schools/CPD

FURTHER INFORMATION

For additional information about your GO 4 Schools training or consultancy please contact the Customer services team.

Face to face training is based at our Cambridge office:

Hyperspheric solutions Ltd
Compass House, Vision Park,
Chivers Way, Histon,
Cambridge CB24 9AD

Telephone: 01223 967556 Email: enquiries@go4schools.com



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