

## End and Start of Academic Year

This course covers the essentials for your end of year routines in GO 4 Schools to ensure you are set up ready for exam results. We then progress to the start of a new academic year to support you in a confident and effective set up.



*"We believe in the principle of collaboration, both within and beyond our local community. We are happy to share our journey with other schools whilst continuing to develop our own practice."*

### COURSE DETAILS

If you are in your first academic year of using GO 4 Schools as a **School manager** this course is ideal to ensure you are equipped with the skills and understanding of the processes for a smooth transition with the academic year changeover. Key tips used by the school will also be included in the sessions.

Key aspects covered:

- Preparing for exam analysis
- Uploading exam results
- Checking subjects and qualifications
- Locked subjects and group management tool
- Student attributes and focus groups for data analysis
- Creating and using snapshots
- Key tasks for the start of year process
- Uploading target and baseline grades
- Copying markbooks

This session will be hosted by Nicola Moorhouse, Data Manager and Super-User of GO 4 Schools. Nicola has extensive experience in managing data systems in the secondary sector, GO 4 Schools has been implemented school wide since June 2016.

### DATES AND TIMES

We are running courses as online sessions using Microsoft Teams until September 2021. All courses will be reviewed to comply to the most current guidance regarding COVID-19.

**18 June 2021**

**10.00—12.00**

## COSTS AND BOOKING DETAILS

£100 ( first delegate), £60 (second delegate). All prices are subject to VAT.

Places are limited to a maximum of two delegates per school.

The session will be a maximum of 10 schools to enable the opportunity for attendees to discuss aspects of their use of GO 4 Schools.

Please complete the booking form to secure your place.

Email: [events@go4schools.com](mailto:events@go4schools.com) or Tel: **01223 967556**

## EQUIPMENT

The event will be held in a computer room, and a PC will be available on site for you to use for the duration of the event.

Full details will be sent to delegates at the point of booking.

## GO 4 SCHOOLS - HUB SCHOOL TRAINING EVENTS

Our training events are developed in partnership with our Hub schools. Each 'Hub' has a practitioner with a wealth of experience and knowledge of using GO 4 Schools and is happy to share their insights with other schools.

### Current events offered by Oakwood High School include:

- |  |   |
|--|---|
| • Presentation of GO 4 Schools                                       | 6 November 2020, 22 January 2021, 9 July 2021 |
| • Managing behaviour, Attendance, Detentions and Parental engagement | 27 November 2020                              |
| • Analysing data and setting up markbooks                            | 11 Dec 2020                                   |
| • Homework and seating plans   | 5 May 2021                                    |
| • Exam results day: Processes and analysis                           | 14 May 2021                                   |
| • End and start of Year process.                                     | 18 June 2021                                  |
| • Behaviour  | 12 January 2021                               |

See our website for more details: [www.go4schools/CPD](http://www.go4schools/CPD)

## FURTHER INFORMATION

For additional information about your GO 4 Schools training or consultancy please contact the Customer services team.

Telephone: 01223 967556 Email: [enquiries@go4schools.com](mailto:enquiries@go4schools.com)

Website: [www.go4schools.com](http://www.go4schools.com)

### Venue information

Oakwood High School,  
Moorgate Road, Rotherham,  
South Yorkshire, S60 2UH



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